

ASCC Arts and Humanities Subcommittee 1

Approved Minutes

Tuesday, October 1st, 2024

12:30PM – 2:00PM

CarmenZoom

Attendees: Bitters, Dugdale, Hedgecoth, Mick, Neff, Steele, Troyan, Vankeerbergen

Agenda

1. Approval of 9/17/24 minutes
 - a. Troyan, Hedgecoth; unanimously approved.
2. Linguistics 6011 & 6012 (reviewed together; existing course numbered 6000 is split into two courses: 6011 and 6012)
 - a. *Comment* (6012): The Subcommittee notes that the course calendar indicates inconsistent meeting days. For example, on week 1, the class meets on Tuesday, Thursday, and Friday whereas on Week 2, the class meets on Monday, Tuesday, Thursday, and Friday, etc. This is certainly acceptable, but the Subcommittee simply wants to ensure that the department has communicated with the registrar about the logistics of scheduling this course so that there is no difficulty doing so when the time comes.
 - b. *Recommendation* (6011 & 6012): The Subcommittee notes that the syllabi reference an OSU standard grading scale and recommends that the department remove this, as the university does not have a standard grading scale. Additionally, the grading scales seem to be missing the mark of C- as well as the percentage range 73-76.9, so the Subcommittee recommends adjusting the scales to include this information. [Syllabi p. 2]
 - c. *Recommendation* (6011 & 6012): The Subcommittee recommends that the syllabi entitle the SLDS statement “Disability Services” rather than “Students with Special Needs”. [Syllabi p. 4]
 - d. *Recommendation* (6011 & 6012): The Subcommittee recommends that the department use the most recent version of the university’s recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabi pp. 5-6]
 - e. Hedgecoth, Troyan; unanimously approved with one comment and *three recommendations*.
3. Art Education 7500 (new course)
 - a. *Comment*: The Subcommittee notes that there is a minor formatting issue of overlapping text that the department will likely want to fix on pages 5-6 of the syllabus.
 - b. *Comment*: The Subcommittee suggests that the course number at the top of the first page of syllabus be updated to reflect the new course number.

- c. *Recommendation:* The Subcommittee notes that the syllabus references an OSU grading scale and recommends that the department remove this, as the university does not have a standard grading scale. Additionally, the Subcommittee recommends that the grade breakdown table be moved above the assignment descriptions for students to see first. [Syllabus p. 4-5]
 - d. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 12]
 - e. *Recommendation:* The Subcommittee recommends that the department use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 15]
 - f. *Recommendation:* The Subcommittee notes that the mental health statement is listed twice in the syllabus and recommends that the department remove the second listing, as it includes the outdated Suicide and Crisis Lifeline number. [Syllabus pp. 15-16]
 - g. *Recommendation:* The Subcommittee asks that the department ensure that the reference to the [Office of Institutional Equity](#) in the religious accommodations statement is a hyperlink to the office's email. Please feel free to copy and paste this link into the statement directly from the Subcommittee's feedback. Otherwise, the full statement with the link can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 14]
 - h. Hedgecoth, Troyan; unanimously approved with two comments and *five recommendations*.
4. ASL 4450 (new course with 100% DL)
- a. Comment: The Subcommittee appreciates the level of detail in the syllabus in terms of assignments and activities. They view this course (along with 4451) as an excellent inclusion in the teaching certificate program.
 - b. Comment: The Subcommittee encourages the Center to make the links on the course calendar more concise and reader-friendly, especially since the calendar is already so well organized. [Syllabus pp. 17-21]
 - c. *Recommendation:* The Subcommittee recommends that the syllabus indicate where students can find and purchase the required texts. [Syllabus p. 4]
 - d. *Recommendation:* The Subcommittee recommends that the Center use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 15-16]

- e. *Recommendation:* The reviewing faculty recommend that the Center use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 14]
 - f. Troyan, Hedgecoth; unanimously approved with two comments and *three recommendations*.
5. ASL 4451 (new course with 100% DL)
- a. Comment: The Subcommittee notes and appreciates the scaffolding of the course material through phases; however, they are slightly confused by the mention of the 3 modules. Is modules used here as another word for phases? If so, the Subcommittee recommends removing the word modules from the syllabus and using the word phases consistently throughout the syllabus. If these words are not being used interchangeably, the Subcommittee recommends clarifying in the syllabus what is meant by modules. [Syllabus p. 2]
 - b. *Recommendation:* The Subcommittee recommends that the Center reconsider the wording regarding excused absences in order to align with the guidance sent by OAA at the beginning of the term, which encouraged instructors to refrain from asking students to provide a doctor's excuse. [Syllabus p. 5]
 - c. *Recommendation:* The Subcommittee notes that the grade breakdown appears twice in the syllabus, and they recommend that the Center remove one of these inclusions. [Syllabus pp. 4, 6]
 - d. *Recommendation:* The Subcommittee recommends that the Center use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 10-11]
 - e. *Recommendation:* The reviewing faculty recommend that the Center use the most recent version of the university's recently updated diversity statement if they wish to keep it in the syllabi. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 9]
 - f. Hedgecoth, Troyan; unanimously approved with one comment and *four recommendations*.
6. ASL Elementary-Level Teaching Certificate (new category B certificate)
- a. Comment: The Subcommittee would like to express their strong support for this program. They recognize its importance, innovation, and potential to create valuable opportunities for new learners eager to pursue the certificate. They commend the efforts put into developing this initiative and look forward to seeing its positive impact.
 - b. Hedgecoth, Troyan; unanimously approved with one comment.